



EMPLOYMENT APPLICATION

THIS APPLICATION IS VALID FOR 45 DAYS. YOU MUST COMPLETE A NEW APPLICATION TO BE CONSIDERED FOR EMPLOYMENT AFTER THAT DATE.

An Equal Opportunity Employer Date: _____

TELL US ABOUT YOURSELF

Name	Last	Middle	First	Nickname	Home Phone
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Address	Street	City	State	Zip	Cell Phone
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Social Security #	Your Name as it Appears on Your Social Security Card	E-Mail Address
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Are You Over 18?	Yes	No	Willing to Relocate?	Yes	No	Have You Worked for us before?	Yes	No	If Yes, when? _____
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How Did You Hear About Us? _____

Notify in Emergency:	Name	Address	Phone
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A conviction record or guilty plea will not necessarily be a bar to employment. Other factors such as age at the time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

Have You Ever Been Convicted of or pled guilty to a crime?	Yes	No	If Yes, Date and Nature of Offense
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I HEREBY GIVE MY PERMISSION TO CONDUCT A COURT RECORDS CHECK. _____ (Initials)

TELL US ABOUT YOUR EDUCATION

	NAME AND ADDRESS	MAJOR	DEGREE
HIGH SCHOOL			
COLLEGE			
OTHER			

I HEREBY GIVE MY PERMISSION TO CHECK MY RECORDS AT THE SCHOOLS LISTED ABOVE. _____ (Initials)

TELL US ABOUT YOUR MILITARY EXPERIENCE (This Section is Optional)

A Dishonorable or General Discharge is not an absolute bar to employment. Other factors will be considered.

Have You Ever Been a Member of the United States Armed Services?	Yes	No	Branch?	Rank and Duties	Dates of Service	From	To
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I HEREBY GIVE PERMISSION TO CHECK MY MILITARY RECORD. _____ (Initials)

WHAT TYPE OF WORK INTERESTS YOU?

Type of Work Desired:	Full-time	Part-time	Date Available
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Position Applying for:	Wage/Salary Requirements	\$
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Dear Applicant:

You are being considered for employment with TE Stevens Construction, a company with an excellent reputation in the marketplace. We hire only those people who truly want to be part of our team. We request that you respond to the following questionnaire completely and truthfully.

1. Have you ever used an alias name for an illegal purpose? _____
2. Are you currently using illegal drugs? _____
3. Have you ever been fired, forced to resign, or quit a job without notice? _____
4. Have you ever taken money or merchandise from a job? _____ How much? _____
5. Have you shoplifted in the past five years? _____
6. Did you answer all questions truthfully on this application? _____

VERY IMPORTANT NOTICE - PLEASE READ CAREFULLY!

A SUBSTANCE ABUSE TEST WILL BE GIVEN TO ALL PERSONNEL HIRED BY TE STEVENS CONSTRUCTION.

1. I certify that all the foregoing statements are true and complete. Any falsification, misrepresentation, or omission of any of the information in my application, resume, or interview can result in refusal of employment or, if employed, termination from employment with TE STEVENS CONSTRUCTION ("TESC").
2. Any offer of employment I may receive from TESC is contingent upon my successful completion of TESC's total screening process, including the receipt of references that are satisfactory to TESC.
3. I understand as a condition of employment, I may be required to undergo and successfully pass a substance abuse screening. I also understand and agree that, if employed, I may be required to submit to additional screenings at any time at the discretion of TESC. I hereby consent to having the results of such substance abuse screenings disclosed to TESC.
4. I authorize and request that all of my present and former employers and those individuals I have listed as personal references furnish information about my employment record, including a statement of the reason for the termination of my employment, work performance, abilities, and other qualities pertinent to my qualifications for employment. I hereby release them from any and all liability for damages arising from the furnishing of the requested information.
5. In consideration of my employment, I agree to comply with the policies, rules, regulations, and procedures of TESC. I am responsible for reporting any behavior which I believe may violate the company's policies concerning equal employment opportunity and/or workplace harassment. I understand that I will undergo a trial period during my first 90 days of employment and will not become a regular employee until I have successfully completed this stage.
6. I understand that my employment and compensation can be terminated, with or without notice, with or without cause, at anytime at the option of either TESC or me. I understand that no representative of TESC, other than the President, has the authority to enter into any agreement for employment for a specific period of time or to make any agreement different from or contrary to the foregoing. I further understand that any such agreement, if made, shall not be enforceable unless it is in writing and signed by the President of TESC.
7. I understand and agree that if offered employment by TESC, any such offer is conditioned upon my execution of TESC's arbitration agreement.

Signature _____

Date _____